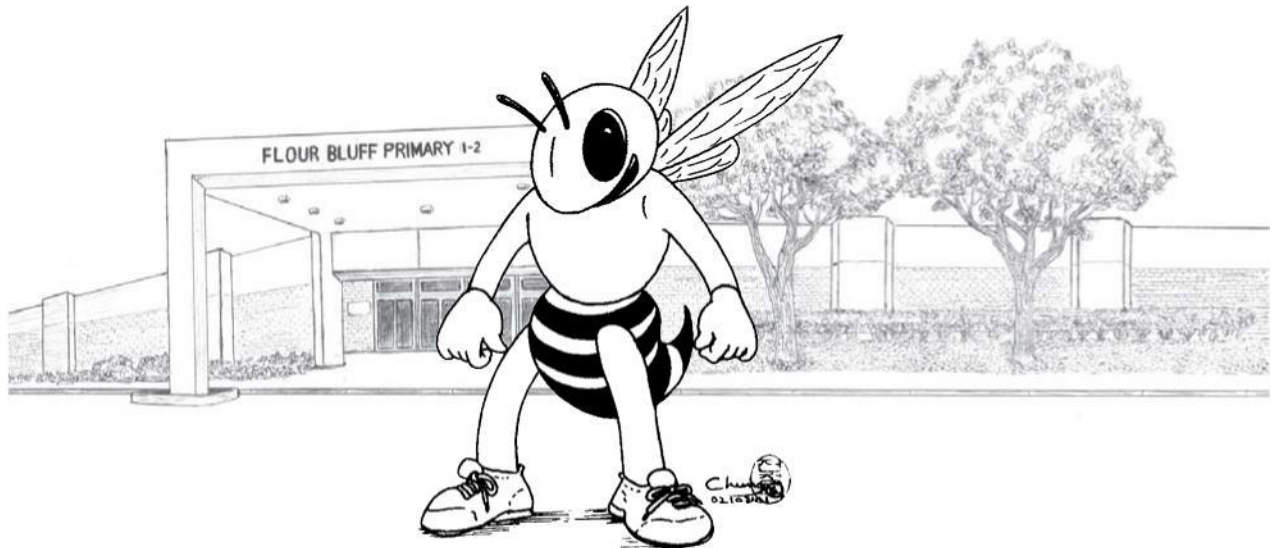


Flour Bluff Primary



Student/Parent Handbook 2021-2022

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www.flourbluffschoools.net

FLOUR BLUFF PRIMARY SCHOOL

The mission of the Hornet community is to foster and empower students to become confident, productive members of society who pursue excellence with integrity.

**Our vision is to make Flour Bluff ISD
the premier district in Texas.**

CAMPUS ADMINISTRATION

Dr. Nikol Youngberg, Interim Principal
Jessica Gutierrez, Assistant Principal
TBA, Assistant Principal

SUPPORT STAFF

Cindy Drake, Counselor
Jessica Blake, Librarian
Tiffany Wauson, Nurse
Marion Bramblett, Secretary
Krystal Jennings, Attendance Clerk
Beth Champion, Receptionist

STUDENT/PARENT INFORMATION GUIDE

Welcome to Flour Bluff Primary School. The goal of the Primary School is to provide an environment conducive to the absolute best academic, physical, and social growth of each student. Students will have the opportunity to develop academic and social skills that will enable them to function effectively in our ever-changing world. To attain our goal, there are certain academic and behavioral expectations that must be followed to ensure that each student has the best educational opportunity possible. This handbook outlines those expectations and provides answers to questions regarding the school. For further clarification, or more information, parents may contact the school via email, telephone or personal visit.

Principal's Message

PRINCIPAL'S WELCOME

Dear Students and Parents,

Welcome to a new school year, 2021-2022! I am so proud to be part of two outstanding campus as the Flour Bluff Primary and Elementary School principal. This will be my eleventh year as the principal of Flour Bluff Elementary and first year at Flour Bluff Primary. Many of you are already familiar to me and I look forward to continuing to serve your children. For those of you that are new to me, I look forward to getting to know your family and your child! I know that together we will achieve our goal of success for all students as we have for the past eleven years.

Remember always that the faculty and staff of Flour Bluff Primary are here to support you. Nothing is more important than meeting the needs of our students' day to day. Parents are crucial to this work. We cannot do it without you. Together, our students will meet the highest expectations.

Please take some time to review the important information within this handbook. It will clarify many questions you may have, and it has pertinent information for student achievement. The Primary staff and I are committed to the students at Flour Bluff Primary School. Therefore, please do not hesitate to call if you need additional assistance. I look forward to our time together. This will be an outstanding year at Flour Bluff Primary, a Community of Champions!

Dr. Nikol Youngberg
Primary & Elementary Principal

Table of Contents

Assessments	5
Attendance & Tardies	5
Awards	6
Bully Prevention and Intervention	6
Cafeteria	7
Clinic	7
Counseling & Guidance	9
Dress Code	9
Early Checkout	12
Grading & Progress Reports	13
Homework	13
Home & School Transition	14
Library	14
Lost, Found and Confiscated Items	14
Messages	14
Parent-Teacher Conferences	15
Physical Education	15
Primary School Rules and Behavior Expectations	15
Recess	15
S.A.I.L. (Gifted and Talented)	15
School Hours	17
School Parent Compact	17
School Sponsored Trips	17
School-Wide Program	17
Security and Safety	17
Special Education in Texas	18
Student Placement Procedures	18
Supplies	18
Teacher Web Pages	19
Telephone	19
Video Recording	19

Appendix

- Student with Exceptionalities or Special Circumstances
- Primary School Positive Behavior Initiative & School Rules/Expectations
- Title I School-Parent Compact
- Official School Calendar
- School Supply List
- School Nutrition Charge Policy

This guide is revised annually. Any questions or suggestions on the material may be directed to the campus principal.

Assessments

Flour Bluff Primary School conducts regularly scheduled assessments embedded into the instructional timeline. Aligned with the curriculum, assessments have been designed to measure the student's academic progress and to give the teachers feedback to guide instruction and improve student achievement. The reading assessments determine a student's instructional reading level. We utilize the mCLASS Texas Edition Assessments, Fountas & Pinnell assessments and teacher running records for reading progress. Students are required to read at an instructional level H in 1st grade and at an instructional level L in 2nd grade by the end of the school year. In math, we administer a TEKS based assessment each 9 weeks and a cumulative math assessment at the end of the year. Students are required to obtain 70% mastery on the end of year assessment.

Attendance

Regular school attendance is essential for a student to make the most of his or her education, benefit from teacher-led activities and build each day's learning on that of the previous day. As your child progresses through school, the work will become more challenging and difficult to make-up. It is the desire of the Flour Bluff Primary School to work with you and your child to avoid unnecessary absences.

Students must be in attendance at least 90% of the required number of days that school is in session. **Once a student is enrolled in school, the student MUST attend school and meet the 90% requirement to receive credit/promotion.** An attendance committee shall review all cases where a student falls below the required 90% attendance requirement. The school attendance committee will review your child's attendance record and reasons for absences and shall formulate a plan of action providing a reasonable opportunity for your student to regain compliance with this requirement. The committee may impose any of the following conditions to regain compliance with the 90% attendance requirement: completing additional assignments (possible pull-out from other activities to complete), maintaining attendance standards for the rest of the year, providing documentation when a student is absent, completion of all make-up work missed due to absences, mastery of the required Texas learning standards for that grade level, tutoring, and summer school. **In addition, please know attendance law**

requires the District Truant Officer to file, in a court of law, on parents and students for non-attendance.

When a student is absent from school, a parent/guardian must contact the Flour Bluff Primary School office by phone (694-9687) **and send a note within three days** of the absence explaining the reason. If the child went to the doctor, please provide a doctor's note. If a student attends school any portion of the day and brings a doctor's note from the appointment the same day, the student will not be counted absent for the day. If a student is absent for more than 3 consecutive days because of a personal illness, a statement from a doctor or health care clinic verifying the illness or condition that caused the student's extended absence from school must be provided and that they are cleared to return to school.

Punctuality is very important at Flour Bluff Primary School. Students who consistently arrive tardy are unable to receive the maximum educational benefits available to them. **Students are** tardy after 7:50 a.m. **Students arriving after 7:50 a.m. must be signed in at the reception desk by the parent or an adult.** A tardy slip will be given to the student to be admitted to class. The teacher is responsible for keeping track of the student's tardies. **Students arriving after or leaving before 10:00 a.m. will be counted as absent.** Students arriving late or having to leave early due to a doctor's appointment need to provide a doctor's note documenting the appointment. Leaving school early for non-emergencies such as transportation or parent work schedule are not advised.

Awards

An awards celebration will be held in May to recognize those students who satisfy the following criteria.

- Achievement Awards- Certificate for areas of improvement or achievements.
- Participation Awards- Certificate for voluntary participation in school organizations and/or projects: Science Fair, Reading Fair, Student Council, U.I.L. and Good Choice Club
- Reading Program Awards - Certificate for reading programs offered: Reading Zone, Book It (Pizza Hut)
- Perfect Attendance Award - Students who were not absent during the school year will receive a Perfect Attendance Medal.
- Citizenship Award - Students who receive "3" in conduct throughout the school year will receive a certificate.

Bully Prevention and Intervention

Reports of bullying are dealt with seriously and immediately. Students are consistently reminded to follow campus expectations – Be Safe, Be Respectful, and Be Responsible. Students are given a warning the first time a bullying incident occurs and are counseled by the campus counselor. All parents are notified of

the incident. If there are repeated bullying incidents then there are consequences including but not limited to: parent notification, loss of privileges, removal from Good Choice Club, in-school-suspension and suspension. Counseling and support are offered to both the bully and the student who was bullied. Parents may report a bully incident by reporting it to the campus or on the district website under Report A Bully or <https://flourbluffschoools.net/report-a-bully/> .

Cafeteria

Students are not allowed to leave campus for lunch during the instructional day. This is a safe schools practice which keeps the continuity of the school day and aids in socialization skills during non-instructional time. Students have a 30 minute lunch period. All students will receive one free lunch, or they may bring their own lunch. Students who bring a lunch may purchase a milk or bottled water. Additional lunches and/or a la carte items will be available to purchase.

Breakfast is served in the classroom at no cost starting at 7:00 a.m. daily.

Lunch is served between 10:30 a.m. to 11:45 a.m. daily.

Clinic

Medicine at School

All medication must be immediately delivered to the school nurse upon arrival to school. (Please see the **Student Code of Conduct**.) At no time, shall a student have in his/her possession any form of medication (non-prescription, prescription, herbal substances or dietary supplements). All medication should be brought to school by a parent/guardian and kept in the nurse's office. A medical release form/letter from the parent/guardian giving a written request to administer the proper medication must be signed by the parent/guardian giving authorized school personnel directions for its administration. The request must include the student's name, date, name of drug, time and dosage required, and must be signed by the parent/guardian.

District employees will not give a student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements, with the following exceptions:

- Only authorized employees, in accordance with policies at FFAC, may administer medication.
- Prescription medication, in the original, properly labeled container, provided by the parent, along with a written request. The prescription must be current and not expired.

- Prescription medication from a properly labeled unit dosage container filled by a registered nurse or another qualified District employee from the original, properly labeled container. The prescription must be current and not expired.
- Nonprescription medication, in the original, properly labeled container, provided by the parent along with a written request. The medication must be current and not expired.
- Herbal or dietary supplements provided by the parent, only if required by the student's individualized education program (IEP) or Section 504 plan for a student with disabilities. The supplement must be current and not expired.
- The district will maintain and administer to a student nonprescription medication for emergency situations, but only in accordance with the guidelines developed with an approved, licensed medical advisor, and when the parent has previously provided written consent to emergency treatment on the district's form.

The district and campuses do not maintain a supply of non-prescription medication. Parents are expected to supply the appropriate medication for their child.

If a student has been prescribed asthma or anaphylaxis medication for use during the school day, the student and parents should discuss this with the school nurse, administrator and 504 coordinator. A student with asthma or severe allergic reaction (anaphylaxis) may be permitted to possess and use prescribed asthma or anaphylaxis medication at school or school-related events **only if he or she has written authorization from his or her parent and a physician or other licensed health-care provider**. The authorization must be on file with the school nurse and administration. The student must also demonstrate to his or her physician or health-care provider and to the school nurse the ability to use the prescribed medication, including any device required to administer the medication.

In accordance with a student's individual health plan for management of diabetes, a student with diabetes will be permitted to possess and use monitoring and treatment supplies and equipment while at school or at a school-related activity. A student with diabetes who needs treatment or care at school must have a Diabetes Management and Treatment Plan (DMTP) developed by the physician and parent. A copy is to be provided to the school; from this, an administrator, nurse, 504 coordinator, parent or guardian, physician, and teachers are to develop an individualized health plan for the student. The parent or guardian must sign an authorization for care to be given. See the school nurse or principal for more information and see policy **FFAF (LEGAL)**.

The administration of any medication containing a narcotic is discouraged during school hours. If a student requires medication of this type for pain, it is recommended that he/she remain at home until a milder form of medication is indicated. It is highly recommended that parents do not administer narcotics before school due to safety issues at school.

It is very important that each student has on file in the clinic, the emergency physician and hospitalization information with current working phone numbers. The emergency information must be signed. Having the correct information on file will greatly assist personnel in contacting a parent or physician if your child has an accident or becomes ill. **If a parent's phone number changes during the school year, please immediately give the new number to the nurse and the office.**

Counseling/Guidance

Safety, character education, and positive behavior lessons are taught to all students throughout the year from the counselor and classroom teacher. Students participate in various lessons, activities, and assemblies designed to further each child's understanding of living and modeling good character. Topics covered in guidance lessons are based on district-wide character education traits.

Students have access to individual or small group counseling to reinforce character education through parent or teacher referral. Should you have any question, concerns, or interest, please do not hesitate to call the school counselor.

Flour Bluff Independent School District 2021-2022 Dress Code

The District's dress code is established to teach grooming and hygiene, prevent disruption, and minimize safety hazards. Dressing and grooming standards are considered an essential part of the educational process. All students are expected to dress and groom themselves neatly in clothing suitable for school activities.

The school has the right to ask a student to change his/her dress or personal grooming habits if it is deemed inappropriate or disruptive to the educational environment. Repeat violations of the dress and grooming code shall be considered defiance of authority and may result in disciplinary action as described in the Student Code of Conduct. Administrators will make the final determination as to what constitutes appropriate attire. Parents who have difficulty providing clothing or shoes for their children should contact the campus counselor for assistance.

Standardized Dress Code Guidelines apply for Elementary, Intermediate and Junior High School students in addition to the FBISD Dress Code. SDGC has additional requirements to the FBISD Dress Code, which are communicated in

the SDGC Student/Parent Handbook. Extracurricular activities may require special dress requirements. The sponsor or coach shall make these decisions. Exceptions and additional requirements to the dress code may be made in supervised physical activities, some extracurricular activities, or school-sponsored events as determined by the principal. Medical exceptions shall be made upon certification from the family physician of the student.

The Student Code of Conduct contains the District Dress Code. The dress code is also found on the district website at www.flourbluffschoools.net.

The following expectations are required of all students in the district:

- All clothing must fit and be worn properly.
- All clothing must be appropriate for school.
- Revealing or tight-fitting materials/apparel are not appropriate.
- Garments may not have oversized pockets.
- Clothing are to be free of holes or frays.
- School-provided, athletics-issued garments are to be worn only during the designated athletic activities.
- All articles/layers of clothing together must meet the dress code requirements. No coats will be allowed to cover inappropriate dress.
- Hornet spirit apparel must be school or school organization related.
- Pajamas are not allowed.
- Beachwear is not allowed (casual playwear and sandals with backstraps are permissible for grades PK-2).
- Clothing must be in contrasting colors (Example: No black on black, red on red, blue on blue, camouflage on camouflage, etc.)
- The midriff may not be visible, even when hands are raised above the head.
- Undergarments must not be visible.

Pants/Shorts/Slacks/Skirts/Jeans/Denim/Dresses

- Jeans/denim, slacks, pants, shorts, and skorts/skirts/dresses must be appropriately sized for the individual and may not be oversized or undersized in whole or part.
- Items must be properly sized, fitted, and worn so as not to expose the midriff, other body parts or undergarments.
- Tights or leggings may be worn under another garment that meets the dress code.
- Must be standard jeans/denim/pants/slacks/shorts/skirts/dresses. Clothing must be no shorter than a dollar bill's width (2 ³/₄ inches) above the kneecap.
 - (Dollar bill's width does not apply at grades PK-4, Principal discretion).

At grades PK-6, girls are strongly encouraged to wear shorts/tights/leggings under dresses, due to involvement in physical activities.

Shirts/Tops/Sweaters/Jackets/Coats

- No low cut fronts, cutouts or cleavage showing.
- The following items of clothing are not appropriate for school wear, if worn alone:
 - Muscle shirts
 - Tank tops (may be worn with other layers, if the other layers meet dress code)
 - Backless, see-through, short, bare-midriff, cut-out tops and/or strapless attire
 - Tops with thin shoulder straps (may be worn with other layers, if the other layers meet dress code)
- Shoulder straps of shirts/tops/dresses must be at least the width of a dollar bill at grades 3-12.
- No trench coats/oversized jackets/coats are permitted.

Hair

- Male students will be clean-shaven.
- Hair must be clean, trimmed and kept out of the eyes.
- Sideburns may not be longer than the bottom of the ear.
- No arrangements that are distracting in the educational environment:
 - Designs (such as mohawks, words, symbols, etc.)
 - Styles

Symbols

- Any article of clothing that displays illegal activities, alcohol or drug slogans or other suggestive or inappropriate designs, including, but not limited to, those that promote (suggest) sex, violence, or anti-social behavior or do not promote positive behavioral expectations will not be allowed.

Accessories

- Beads, earrings, armbands, wristbands, or other items, which symbolize anti-social group membership will not be worn. This includes spiked rings, other spiked jewelry, wallet chains, or gang related jewelry.
- Head coverings - (for example, hats, caps, hoods, etc.) will not be worn or displayed at any time on campus during the school day unless the student is participating in a school-sponsored outdoor activity. **When permitted, hats must be appropriately sized and will not be worn sideways or backwards.**
- Oversized necklaces will not be permitted (i.e., dog chains, large chains).
- Bandannas are not allowed.
- Jewelry on teeth or in the mouth are **not** permitted.

Shoes

- Shoes or sandals must be worn at all times.
- All shoes must fit appropriately (securely and appropriately fastened).

- Closed-toe and closed-heel shoes are strongly encouraged at grades PK-6, due to safety and outdoor activities.
- At grades PK-8, strapless, open-heeled sandals/shoes are **not** allowed.
- Platform, high heel or stacked sole shoes more than one-inch high are not permitted at grades PK-4.
- It is beneficial for the students to wear tennis shoes or sports shoes to activities such as P.E./Athletics or recess.
- Steel toe shoes/boots are not allowed.
- Shoes with wheels connected are not permitted.
- Bedroom slippers are not allowed.

Body Markings/Tattoos/Earrings/Piercings/Make-Up

- Students will not be allowed to display tattoos while in school dress (must be covered at all times).
- Earrings are not allowed to be worn by boys in grades PK-6.
- Earrings and studs may be worn **only** in the ear.
- No other body piercing is permitted.
- Make-up must not be distracting in color, design and style.
- Writing/marking on any visible part of the body is not acceptable.

Identification Badges

The student is to wear his/her school identification badge in front and above or at the waist (junior high and high school).

The campus principal has the final authority to determine whether a student's dress is within requirements of the District and campus dress codes. The principal's judgment will determine whether any items of dress, mentioned or not mentioned in the District or a campus dress code, will be considered inappropriate school attire.

Early Checkout

Occasionally, parents/guardians find it necessary to check students out early during the instructional day. The office staff is required to check the child's enrollment card to verify which adults have permission to pick up a student. **PARENTS MUST ALWAYS SHOW A CURRENT AND VALID PICTURE I.D. WHEN PICKING UP A CHILD DURING THE SCHOOL DAY.** If there is a court order denying visitation privileges, this documentation must be a part of the child's permanent record. A student will not be released to anyone that is not listed on his/her enrollment card. The designated attendance accounting time is 10:00 a.m. This is designated by the state of Texas. Parents are encouraged to arrange doctor, dentist, therapist, etc., appointments after this time.

Grading

Report cards are issued to students at the end of every nine weeks' period during the school year. For students in grade 1, promotion to grade 2 shall be based on grade level proficiency of 70% of the TEKS for mathematics, ability to read on Level H by the end of the school year and satisfactory completion of TEKS for language arts, social studies and science. For students in grade 2, promotion to grade 3 shall be based on grade level proficiency of 70% of the TEKS for mathematics and an ability to read on Level L by the end of the school year and satisfactory completion of TEKS for language arts, social studies and science.

Report cards will be marked for all areas according to the following criteria:

- 1= Below Expectations
- 2= Meets Expectations
- 3= Exceeds Expectations
- N/A = Not Assessed

Parents are urged to carefully examine their child's report card and return the report card envelope promptly to school with their signature. Parents are invited to conference with their child's teacher regarding any question they might have about the report card, academic progress and promotion expectations.

Progress Reports

On Wednesday of the fifth week of each nine weeks grading period, a progress report is sent home indicating any areas where the student needs improvement. Parents are urged to discuss these reports with their children. Please contact the teacher when you need an explanation. The progress reports must be returned to the teacher with a parent's signature.

Homework

Homework provides an opportunity for children to extend their learning. It reinforces skills taught in the classroom, provides time to makeup work due to absences, improves a child's performance during class, develops effective study habits, and provides an important link between home and school.

1. Homework and/or books to read (by child and parent) will go home at the discretion of the teacher. The length of assignments is determined by the individual student's needs and ability. A practical timeframe for children to complete homework should not exceed thirty minutes per night. Parent-teacher contact is essential to the learning process and should be utilized when questions arise concerning homework. Children are expected to complete and return homework on time. Homework will be corrected and students will receive credit for completion.
2. Make-up Work: When students return to school after an absence, they will have the same number of school days to turn in work as they were absent.

For example: 3 days absent= 3 days to make up missed work after returning to school.

Home/School Transition

The first day of the school year, parents may accompany their child/children into the Primary School building and to the classroom to leave their backpacks. After this time period, please allow your child to enter at the front doors independently. Staff on duty will assist the children to arrive safely at their designated location.

Library

The library supports and enhances the school curriculum. Primary students come to the library with their class on a weekly schedule. First and second grade students will check out library books. Students may also check out books during open check out times. Check out privileges will be suspended for late or lost books. All books must be returned or paid for before student check out privileges are reinstated. The library offers reading incentives, including, but not limited to READO, reading fair, and reading incentive programs. Prizes are awarded for outstanding participation. The library also hosts two book fairs and an author visit each year. Library hours are 7:30 a.m.-3:30 p.m.

Lost, Found or Confiscated Items

Lost clothing items, lunch boxes, book bags, and backpacks are placed in the back hall near the exterior doors to be reclaimed. Smaller personal items are turned into the reception desk. Students are free to look through the lost and found. Confiscated items are turned into the office and parents can reclaim these items. If lost or confiscated items are not claimed within two weeks after school ends, then items will be disposed of or given to charity.

Messages

Parents who need to leave a message for their child during the school day must write a note with the parent's name, child's name, and the date. Transportation changes must be written and signed by the parent/guardian. **Verbal changes over the phone require a student ID number before delivery to the student.** Parents will be issued a Student ID number card at the beginning of the school year. Please refer to this ID Number when leaving a message or asking/making a change to your child's after-school routine. Only share the student ID number with individuals who will be picking up your child. If you lose or misplace your child's card, please come by the school office with a valid picture ID to have the card replaced. After-school change forms are delivered to teachers at 2:00 p.m. **Please call prior to 2:00 p.m. to be sure your child receives the message before dismissal.** School staff will deliver messages only at the end of the day. **Do not rely on voice mail or email for changes in dismissal.** Voice mail is available for leaving non-emergency messages.

Parent-Teacher Conferences

With parent help, teachers do the best job of educating each child. Parents have valuable information about their child that can be very useful to the teacher. The teacher can offer suggestions to parents on how they can help with the education process at home. For these reasons, parent-teacher conferences are encouraged. These conferences are scheduled during the teachers' conference periods or at other times convenient for the parent and teachers' instructional time. Please call ahead of time to make an appointment.

Physical Education

Students will have PE for 30-minute period five days a week. Students' physical fitness ability is tested twice during the year. Students are encouraged to wear tennis shoes each day. **Grading:** Student progress is measured each nine weeks in PE. **Excuses:** A student is not excused from PE for the day unless a note from the parent explains why they cannot participate or by teacher recommendation. A doctor's note will be required for those students in attendance at school who must miss more than (3) consecutive days.

Primary School Rules and Behavior Expectations

Students will be expected to be well-mannered and abide by the expectations established by the school district and school staff. (See the Appendix for Primary School Rules and Behavior Expectations).

Recess

All Primary students will take a scheduled 25-minute recess break daily.

S.A.I.L. (Gifted & Talented Program)

The Flour Bluff Independent School District's gifted and talented program, Students Accelerating in Innovative Learning (S.A.I.L.), is designed to serve identified students who need challenges in their educational instruction beyond the regular classroom objectives. The S.A.I.L. instructional program is differentiated to promote extension and enrichment for identified students.

Screening Procedures

1. Referrals are accepted at all times for the S.A.I.L. (Gifted and Talented) Program. Students are referred by anyone, including parents, staff, community members, or through self-nomination.
2. Students are assessed per the district timelines and procedures posted at each campus.
3. Each campus S.A.I.L. committee meets to review assessment data, screen applicants, and to recommend placement of students for whom the S.A.I.L. program is an appropriate placement. Qualification is based on general intellectual ability, specific subject matter aptitude, and creative-productive thinking skills.

Parents receive notification regarding qualification. Students who qualify must submit a parent permission form in order to be placed and served.

Furloughs

A student or parent may request a temporary leave from the program of not less than one semester or more than one year, for extenuating circumstances. The student's eligibility to re-enter the S.A.I.L. Program shall be reviewed by the Primary campus committee at the end of the furlough period.

Exit Policy

The Primary campus committee may exit a student from the S.A.I.L. Program upon the recommendation of the teacher and/or parent when the program fails to meet the student's educational needs. Reasons for consideration of exit will include:

- Evidence of working at a level of frustration, observable through performance and/or behavior.
- Demonstration of clear inability or unwillingness to maintain the standards of program performance by maintaining a below satisfactory grade average for two nine weeks or more.
- Failure to participate in the program in the appropriate grade level and course offerings for the areas in which the student is qualified.
- Parent request for removal is automatic. An exit form requesting removal is signed and dated by the parent.

Procedures for exit will include a parent conference, a counselor/student conference, and a dismissal review by the S.A.I.L. committee, to include input from the parent, teacher, and Primary campus administrator.

Appeals

Parents or students may appeal any final decision of the campus committee regarding selection for or removal from the S.A.I.L. Program. Written notice of desire to appeal should be given to the campus administrator. An appeal shall be made first to the campus committee within 10 days of notification. The campus committee then meets and reviews the appeal and makes a decision. Any subsequent appeals shall be made in accordance with FNG (LOCAL) in Board Policy.

Timeline and Procedures

Referrals for testing are accepted any time. Current students who are referred will be assessed in April/May for the following school year. Applications must be submitted by the specific deadlines communicated each year for testing. Assessment will occur for new August entry students within the first ten days of the

semester. Students who qualify will be placed within the first three weeks of the fall semester. Students who have been enrolled in a gifted and talented program in another district immediately prior to enrollment at F.B.I.S.D. will be assessed for entry into the program upon enrollment. Kindergarten students will be assessed for eligibility by March 1st of each year.

School Hours

The instructional school day is from 7:35 a.m. – 2:58 p.m. Students are expected to arrive on time and to be picked up on time from school.

Notice: Students should not arrive on the school grounds before 7:00 a.m. Primary students are not allowed to ride bikes to and from school for safety reasons.

7:00 a.m.–7:35 a.m. Students sit by their classroom door (whisper/read time) in halls.

7:35 a.m.- 7:50 a.m. Breakfast is served in the classroom

7:50 a.m. Instructional day begins. Tardy bell rings.

2:58 p.m. Dismissal

School-Parent Compact

The School-Parent Compact outlines how parents, the school and students will share responsibility for improved student achievement, and the school and parents will build and develop a partnership to help children achieve Texas Academic Standards. (See Appendix)

School Sponsored Trips

Off-campus field trips may be scheduled during the school year. Permission slips will be filled out at registration. Parents will be notified of field trips at least one week prior to the trip. A student will not be allowed to attend a field trip without a current permission slip on file.

School-Wide Programs

Flour Bluff Primary is a Title I school. Teachers utilize team planning and collaboration as a vital component in planning for instruction. Interventions and enrichment are provided to meet the academic needs of all students. Students also receive Music, Physical Education, Science Lab and Library instruction from additional staff members. High expectations are maintained for all students in academic and behavior standards.

Security and Safety

Security is an important subject with a student population of nearly 800 students. Our first concern is always the health, safety, and emotional well-being of our students. **Access to the Primary School will be through the FRONT ENTRANCE ONLY.**

Side doors will be locked during the instructional school day. All side doors will be locked, and alarms will be activated during the instructional day. To ensure student security at all times, during dismissal, parents will remain in their vehicles in their designated area. First grade on the side of the building between the Primary and Intermediate school and for second grade in front of the primary school. Parents and visitors are not allowed in the student hallways without prior permission from administration.

All visitors must electronically register at the campus/reception desk. Visitors must wear a badge while on campus and return the badge upon checkout. All parents/guardians must stop by the campus reception desk if they plan to pick up a child early. Parents/guardians/others who pick up children need to provide a non-expired picture ID before being allowed to remove a child from campus. The child's classroom will be called, and the teacher will be asked to send that child to the front. Due to covid, currently we are a closed campus. Any visitor must have an appointment and must follow covid protocol. Additional visits will be discussed and approved by the principal. **No pets or animals** will be allowed without written permission from the teacher and principal unless it is a certified service animal.

The Primary School will conduct periodic drills for different types of emergencies. Teachers will take class rosters for roll call and an emergency equipped backpack to their assigned area. All students are expected to listen and follow directions.

Special Education in Texas

A written explanation of the options and requirements for providing assistance to students who demonstrate learning difficulties or who need, or may need, special education may be found in the Appendix section.

Student Placement Procedures

Parent input is accepted and reviewed at Flour Bluff Primary during May. Every consideration is given to try and accommodate these requests within the confines of maintaining an ethnically balanced, boy/girl ratio needed in each class. Parent input forms will be available by emailing the principal. Requests will be accepted during scheduled dates communicated. No more than ten requests per teacher will be allowed.

Supplies

Supply lists for first and second grade may be found in the Appendix. Some items may be collected by teachers to hold as a class set. Please check with your child's teacher to keep supplies replenished.

Teacher Web Pages

Teacher web pages are available on the district website at www.flourbluffschoools.net.

- Under campuses tab, click Primary
- Under campus links, click About Us
- Scroll down to Teachers and Teacher Webpages
- Click Teacher Webpages

Telephone

Office telephones are available to students for emergency purposes only (sick, injuries, etc.). Students will not be called from class for phone calls. Teachers cannot receive phone calls during instructional time. Please contact teachers before school, after school or during their assigned conference period. For safety and consistency, teachers cannot accept transportation changes. All transportation changes must be made through the reception desk, 694-9694.

Video recording

Students are occasionally video-taped/photographed by local news, print media, and school personnel for performances, showcasing work, or honorable mentions. If this exposure is deemed inappropriate by parents/guardians, please notify the office in writing.

Notification to Parents of Teacher Qualifications

As a parent of a student at Flour Bluff Primary, you have the right to know the professional qualifications of the classroom teachers who instruct your child, and federal law requires the school district to provide you this information in a timely manner, if you request it. Specifically, you have the right to request the following information about each of your child's classroom teachers:

- Does the teacher meet the State qualifications and certification criteria for the grades and subjects he or she teaches?
- Is the teacher teaching under emergency or provisional status because of special circumstances?
- What is the teacher's college major? Does the teacher have any advanced degrees? What are the fields or disciplines of the certification or degrees the teacher possesses?
- What are the qualifications of any paraprofessionals working with the child?

If you would like to receive any of this information, please contact the campus principal at 694-9600.

Student with Exceptionalities or Special Circumstances:

Aiding Students Who Have Learning Difficulties or Who Need Special Education or Section 504 Services

For those students who are having difficulty in the regular classroom, all school districts and open enrollment charter schools must consider tutorial, compensatory, and other academic or behavior support services that are available to all students, including a process based on Response to Intervention (RtI). The implementation of RtI has the potential to have a positive impact on the ability of districts and charter schools to meet the needs of all struggling students.

If a student is experiencing learning difficulties, his or her parent may contact the individual(s) listed below to learn about the school's overall general education referral or screening system for support services. This system links students to a variety of support options, including making a referral for a special education evaluation or for a Section 504 evaluation to determine if the student needs specific aids, accommodations, or services. A parent may request an evaluation for special education or Section 504 services at any time.

Special Education Referrals:

If a parent makes a written request for an initial evaluation for special education services to the director of special education services or an administrative employee of the school district or open enrollment charter school, the district or charter school must respond no later than 15 school days after receiving the request. At that time, the district or charter school must give the parent a prior written notice of whether it agrees to or refuses to evaluate the student, along with a copy of the *Notice of Procedural Safeguards*. If the school district or charter school agrees to evaluate the student, it must also give the parent the opportunity to give written consent for the evaluation.

Please note that a request for a special education evaluation may be made verbally and does not need to be in writing. Districts and charter schools must still comply with all federal prior written notice and procedural safeguard requirements and the requirements for identifying, locating, and evaluating children who are suspected of being a child with a disability and in need of special education. However, a verbal request does not require the district or charter school to respond within the 15-school-day timeline.

If the district or charter school decides to evaluate the student, it must complete the student's initial evaluation and evaluation report no later than 45 school days from the day it receives a parent's written consent to evaluate the student. However, if the student is absent from school during the evaluation period for three or more school days, the evaluation period will be extended by the number of school days equal to the number of school days that the student is absent.

There is an exception to the 45-school-day timeline. If a district or charter school receives a parent's consent for the initial evaluation at least 35 but less than 45 school days before the last instructional day of the school year, it must complete the written report and provide a copy of the report to the parent by June 30 of that year. However, if the student is absent from school for three or more days during the evaluation period, the June 30th due date no longer applies. Instead, the general timeline of 45 school days plus extensions for absences of three or more days will apply. Upon completing the evaluation, the district or charter school must give the parent a copy of the evaluation report at no cost.

Additional information regarding special education is available from the district or charter school in a companion document titled *Parent's Guide to the Admission, Review, and Dismissal Process*.

Contact Person for Special Education Referrals:

- The designated person to contact regarding options for a student experiencing learning difficulties or regarding a referral for evaluation for special education services is:
- Contact Person: Dr. Nikol Youngberg
- Phone Number: 694-6999

Section 504 Referrals:

Each school district or charter school must have standards and procedures in place for the evaluation and placement of students in the district's or charter school's Section 504 program. Districts and charter schools must also implement a system of procedural safeguards that includes notice, an opportunity for a parent or guardian to examine relevant records, an impartial hearing with an opportunity for participation by the parent or guardian and representation by counsel, and a review procedure.

Contact Person for Section 504 Referrals:

- The designated person to contact regarding options for a student experiencing learning difficulties or regarding a referral for evaluation for Section 504 services is:
- Contact Person: Grade Level Assistant Principal
- Phone Number: 694-9698 or 694-9688

Additional Information:

The following websites provide information and resources for students with disabilities and their families.

- [Legal Framework for the Child-Centered Special Education Process](#)
- [Partners Resource Network](#)
- [Special Education Information Center](#)
- [Texas Project First](#)

Para obtener ayuda con los estudiantes que tienen dificultades de aprendizaje o necesitan educación especial o servicios de la Sección 504, consulte el manual para padres y estudiantes del distrito.

APPENDIX

Primary School Positive Behavior Initiative

The Primary School participates in the district's Positive Behavior Initiative and Support (PBIS) program. The following information is an overview of the discipline management system we have in place for the welfare and safety of each student on our campus.

Primary School Rules and Behavior Expectations

Be Safe

Be Respectful

Be Responsible

There are three Expectations that are taught school wide. Each of these expectations have specific behaviors under their categories that are directly taught by the teachers and other Primary School staff members throughout the year. The expectations are taught in a positive manner at the beginning of the school year and reinforced throughout the year by all staff. It is our goal to teach all children to be responsible for their actions, to focus on behaviors that are positive, and to help children change behaviors that are not appropriate. It is our intention to help our students realize that the choice to follow the expectations and enjoy the rewards of their efforts is theirs, just as it is their choice to disregard them and accept consequences. We hope that positive responses are a natural, consistent part of our approach that will inspire our students to demonstrate respect, responsibility, and safety.

Students can earn "Golden Buzzy slips" for demonstrating those expectations in all settings of the school. Golden Buzzy winners are drawn and announced weekly. Teachers also give buzzy slips within the classroom to earn privileges decided by the teacher. In addition, students celebrate the end of each 9-week grading period as participants of Good Choice Club, when they have not had any office discipline referrals or more than 5 marks in the PBIS student folder during a 9-week period. Celebrations may be in the form of a game day, a movie in the auditorium/classroom, inflatable activities, field trips etc. It is our sincere hope that each student's experience at the Primary School is a

positive one. In order to accomplish that, parent support is vital. We are excited about the opportunity to share your child's learning experiences with you and we encourage you to discuss the school expectations on a regular basis. There are posters displayed throughout the campus detailing the specific behaviors we are looking for. Come by to visit us and see how the students and staff are demonstrating the power of positivity!

All consequences are intended to provide all students with a safe and respectful learning environment as well as help develop responsibility and positive self-esteem. Serious code of conduct violations will result in an automatic office referral.

Flour Bluff Primary School 2021-2022 Title 1 School-Parent Compact

To envision the highest level of success at Flour Bluff Primary School for every individual, we make this agreement to motivate, to challenge, to inspire each other, and to accomplish this, we hereby sign this compact to work together.

Student Agreement

It is important that I work to the best of my ability. Therefore, I will strive to do the following:

- Try to do my best
- Follow rules of student conduct
- Complete and return homework assignments on time
- Follow teacher classroom rules

Parent or Guardian Agreement

I want my son/daughter to achieve. Therefore, I will encourage him/her by doing the following:

- See that my child attends school daily and gets to class on time
- Support the school in its efforts to maintain proper discipline
- Establish a place and time for homework and review it regularly
- Encourage my child's efforts and be available for questions
- Be aware of what my child is learning
 - Provide the opportunity for reading with my child; provide an opportunity to reinforce math skills
- Sit down and visit with my child's teacher at least once a year
 - Provide the necessary school supplies my child needs, or speak to the teacher about help needed
- Contact the teacher first with concerns or questions

Staff Agreement (Teacher, support staff, or administrator)

We agree to:

- Show that we care about all students
- Have high expectations for ourselves, students, and other staff members

- Communicate and work with families to support all students' learning
- Arrange Parent/Teacher visits at least once a year
- Provide a safe and orderly environment for learning
- Provide reports on all students' progress each six weeks (report card)
- Provide reports on students' progress at three weeks if there are academic or behavioral concerns
- Be on time and instruct daily
- Be prepared and teach the state required curriculum (Texas Essential Knowledge & Skills)
- Keep all visits and student information confidential within the school

Thank you for your commitment to our partnership!



Flour Bluff Primary School 2021-2022 Supply List

First Grade Supply List

- (3) Boxes of crayons (24 count)
- (1) Bottle of white glue (8 oz.)
- (6) glue sticks
- (2) Large pink erasers
- (36) #2 sharpened pencils
- (1) Pkg. washable markers
- (1) Pointed tip student scissors
- (1) Regular size plastic school box
- (2) Spiral notebooks- wide rule (red, blue, yellow, green, 70 count)
- (6) Dry erase markers (**black**, low odor)
- (5) Sturdy **plastic** folders with brads & pockets (solid colors)

- (1) **Primary** composition book
- (2) Bottles of hand sanitizer (12 oz.)
- (2) Large boxes of facial tissue
- (2) Containers of disinfecting wipes
- (1) Box of gallon freezer bags (girls)
- (1) Box of quart freezer bags (boys)
- (1) Headphones for technology use
- (1) pkg. watercolors
- (1) pencil sharpener (with closed lid)

Optional:

- (1) Paper towels (girls)
- (1) Paper plates (boys)
- (1) Pkg. of colored pencils
- (1) 1in. 3 ring binder w/ clear outside cover

Second Grade Supply List

- (1) Bottle of white glue (8 oz.)
- (6) Glue sticks
- (4) Spiral notebooks (70 count-solid colors)- wide rule
- (2) Boxes of crayon (24 count)
- (2) Large pink erasers
- (36) #2 sharpened pencils
- (4) Sturdy **plastic** folders with brads & pockets (solid colors)

- (1) School supply pouch
- (1) Pkg. of washable markers
- (1) Box of gallon freezer bags (girls)
- (1) Box of quart freezer bags (boys)
- (2) Bottles of hand sanitizer (12oz.)
- (2) Containers of disinfecting wipes
- (4) Dry erase markers (**black**, low odor)
- (2) Large boxes of facial tissue
- (1) Pointed tip student scissors

- (1) **Primary** composition book
- (1) Headphones for technology use

Optional:

- (1) Construction paper package

- (1) Pkg. 3x5 index cards
- (1) Pkg. of colored pencils
- (1) 12 in. standard ruler
- (1) Pkg. of wide rule notebook paper

PLEASE NOTE:

ROLLING BACKPACKS ARE NOT ALLOWED FOR SAFETY REASONS.
NAME IS NOT NEEDED ON SUPPLIES ITEMS.

**FBISD School Nutrition Department
2021-2022 Cafeteria Policy**

All students will receive one reimbursable breakfast & one reimbursable lunch daily, at no cost to the student for the 2021-22 School Year. This policy is an exception due to COVID-19 Pandemic and meal charges may return 2022-23 School Year.

If students want an extra meal or á la carte items they are asked to pay at the time of purchase for these items. Currently there will be no charging allowed for extra items. Cash on Student accounts can be made at www.myschoolbucks.com. There is also an app called “My School Bucks” available for download on your smart phone.

If students have a previous negative account balance from previous school years, they will still be contacted this 2021-22 SY to pay off these negative balances. An automated call-out is made each Monday & Thursday for students who have a previous negative balance. Payments can be made at the central kitchen, your students’ school, www.myschoolbucks.com, or the app called “My School Bucks”. “My School Bucks” is available for download on your smart phone.

Please note that applying for the Free and Reduced program will not be necessary during this 2021-22 SY. Texas Department of Agriculture (TDA) will not allow applications to be processed if meals are provided at no charge.

Also, “Courtesy” meals will not be needed since reimbursable meals will be at no charge to students in our district this 2021-22 school year.

It remains the responsibility of students and parents to pay off previous debt to the School Nutrition Department. Please call us so that we may assist you as needed @ 361-694-9022. This Policy is updated yearly and will expire on May 25, 2022.

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